

Norfolk Iron & Metal Co. Privacy Policy

Our Commitment to Privacy

We respect the privacy of your information. In this Privacy Policy, we explain the kinds of information we collect from you, on behalf of yourself and the customer for which you have registered (“you”), when you use this website portal (this “website”), when and how we might use your information, and how we protect your information.

What information is collected through this website and how is it used?

We collect information from you in two ways: directly from you and from our web server logs and other similar technologies. We use the information primarily for reference purposes, but also to provide you with a personal experience on this website.

We do not sell or share any of your information with others. We may, however, use or disclose information to resolve disputes, investigate problems, or enforce our Website Terms and Conditions of Use. At times, we may review status or activity of multiple users to do so. We may disclose or access information whenever we believe in good faith that the law so requires or if we otherwise consider it necessary to do so to maintain service and improve our products and services.

User-Supplied Information: We receive and store any information (e.g., name, address, email address, credit card information or other payment information, etc.) you enter (1) on the website, (2) through the website messaging service, or (3) that you have given us in any other way (e.g., information given the first time a quote or invoice is generated for you). You may choose not to provide certain information, but then you might be unable to fully utilize our website or the services we provide. We use information that you give us to respond to your requests, to customize the website for your experience, and for otherwise communicating with you.

Web server logs/Other similar technologies: When you visit our website, we may track information about your visit and store that information in web server logs or other similar technologies, which are records of the activities of our website. The servers automatically capture and save the information electronically. Examples of the information we may collect include:

- Your unique Internet protocol (IP) address
- The name of your unique Internet service provider
- The date and time of your visit
- Goods purchased
- The date and time of payment transactions
- Your Username and password

The information we collect in web server logs helps us administer the site, analyze its usage, protect the website and its content from inappropriate use, and improve your experience with the website.

California Do Not Track: Our web services do not alter, change, or respond upon receiving Do Not Track (DNT) requests or signals in browsers. As described in more detail above, we track user activity using web server logs and other similar technologies. Information collected in web server logs and other similar technologies help us analyze website usage and improve your experience with the website.

Security

We employ reasonable and current security methods to prevent unauthorized access, maintain data accuracy and security, and ensure correct use of information.

Your account information and profile are password-protected. We recommend that you do not divulge your password to anyone. Our personnel will never ask you for your password in an unsolicited phone call or in an unsolicited e-mail. Remember to sign out of your account and close your browser window when you have finished your session. This is to help ensure that others cannot access your personal information and correspondence if you share a computer with someone else or are using a computer in a public place where others may have access to it.

No data transmission over the Internet or any wireless network can be guaranteed to be perfectly secured. As a result, while we try to protect your personal information, we cannot ensure or guarantee the security of any information you transmit to us, and you do so at your own risk.

Using Information About You

We use your information primarily for reference purposes, such as:

- Confirming and tracking your orders; and
- Tracking the date and time of payment transactions.

We may contact you only in ways compatible with your communications choices. To the extent necessary for such purposes, we take reasonable steps to make sure that your contact information is accurate, complete, current, and otherwise reliable.

We may contract with companies or persons to provide certain services including credit card processing, shipping, data analysis and management, etc. We call these companies or persons our "Service Providers." We may provide our Service Providers with the information they need to perform these services. We also ask our Service Providers to confirm that their policy practices are consistent with ours.

Who Has Access to Your Information?

We will not sell, rent, or lease mailing lists or other user information to others, and we will not make your personal information available to any unaffiliated parties, except as follows:

- To agents and/or contractors who may use the website on our behalf or in connection with their relationship with us; and
- As required by law, in a matter of public safety or policy, as needed in connection with the transfer of our business assets (e.g., if we are acquired by another company or if we are liquidated during bankruptcy proceedings), or if we believe in good faith that sharing the data is necessary to protect our property rights.

How You Can Update, Correct or Delete Your Information

You can access the information that we collect online and maintain through normal updating methods. To update, correct or delete this information, you can contact your sales representative by phone, email or through the website messaging service. Your account can be deleted or deactivated, but doing so will result in your not being able to access certain services.

Changes to Our Policy

We may revise this Privacy Policy at any time and from time to time. Changes to this Privacy Policy will be effective when posted. You are responsible for reviewing the current Privacy Policy when you visit this website. Your continued use of this website is an acknowledgement and consent to any terms contained in this Privacy Policy, as it may be amended from time to time. By using this website, you acknowledge and agree that you have read this Privacy Policy and consent to the collection and use of this information in accordance with the practices described in this Privacy Policy. If you do not agree to all of the terms, conditions, and practices set forth herein, you should cease use of this website immediately.

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